



**Polyfern landscape architects B.V.**

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www.polyfern.com  
info (at) polyfern.nl

Registration Dutch Chamber of Commerce: 81890249  
VAT number: NL862259162B01

## **Privacy statement as from 01-01-2024**

Polyfern landscape architects B.V., with the address Lange Nieuwstraat 113, 3512 PG Utrecht - the Netherlands, is responsible for processing personal data as outlined in this privacy statement.

### *Contact*

www.polyfern.com

info (at) polyfern.nl

Adress: Lange Nieuwstraat 113, 3512 PG Utrecht - the Netherlands

phone: +31 (0)30-3205001

Jorrit Noordhuizen is responsible staff member for protection of personal data at Polyfern landscape architects B.V. Contact via info (at) polyfern.nl.

### *Personal data we process*

Polyfern landscape architects B.V. processes your personal data because we deliver our services to you or because you provide us with these data.

These is the data we process:

- First and last name
- Date of birth
- Place of birth
- Address
- Phone number
- E-mail address
- Bank account number

### *Specific data and/or personal data we process*

Our website or services do not intend to collect data of website visitors younger than 16 years old, except when these visitors have explicit permission from their parents. We can however not check whether or not our visitor are older than 16 years old. We recommend parents to be informed about the online activities of their children in order to be able to prevent that data is collected without permission. If you are certain that we have collected data without explicit permission, please contact and inform us via [info \(at\) polyfern.nl](mailto:info@polyfern.nl)

### *The purpose and reason why we collect personal data*

Polyfern landscape architects B.V. only processes your data for the following purposes:

- payments and billings
- sending e-mails and news
- to call or e-mail you if necessary for executing our services
- to inform you about changes in our services or products
- to deliver our services or products
- we also collect and process your personal data if required in accordance with legislation

Polyfern landscape architects B.V. does not use automated systems to process your data.

### *How long do we store your data*

Polyfern landscape architects B.V. stores your data as long as is need for the purposes as described above, but not longer than 2 years.

### *Sharing personal data with third parties*

Polyfern landscape architects B.V. does not sell your data to third parties and will only provide your data if required for our services or in accordance with legislation. We organise contracts with third parties for processing personal data if needed. Polyfern landscape architects B.V. remains responsible for processing your data.

### *Cookies, or comparable techniques we use*

Polyfern landscape architects B.V. uses functional, analytical and tracking cookies. A cookie is a small text file which is saved into your web browser during your first visit to our website. Polyfern landscape architects B.V. only uses cookies with a technical functionality in order to improve our website experience and to save your preferences. These cookies are also used to optimise our website.

At your first visit to our website you are informed about these cookies and asked for your permission of placing them. You can unsubscribe to these cookies by changing or resetting the settings of your web browser. You can also reset these settings to erase all data that was stored in your web browser.

On our website we use the following cookies:

Cookie: Google Analytics

Function: Analytic cookie analysing visits to our website

Storage: 2 years

#### *Consult, adjust or remove data*

You have the right to see through your data, correct it or remove it. Next to that you have the right to withdraw your permission for processing your data and to make objections to processing your data by Polyfern landscape architects B.V.. Also you can send a request to deliver all data we collected of you to you.

You can send a request to consult, adjust or remove your personal data to [info \(at\) polyfern.nl](mailto:info@polyfern.nl)

To make sure this request is done by you personally you are required to attach your ID to your request. Make sure the picture, machine readable zone and personal identification numbers are blurred. This in order to protect your privacy. We will respond to your request within four weeks.

Polyfern landscape architects B.V. would like to inform you that it is possible to send a complain to the The Dutch Data Protection Authority, using this link: <https://autoriteitpersoonsgegevens.nl/nl/contact-met-de-autoriteit-persoonsgegevens/tip-ons>

#### *How we protect personal data*

Polyfern landscape architects B.V. takes protection of personal data very seriously and takes measures to prevent abuse, loss or unauthorised acces, undesired publicity and unauthorised adjustments. If you think your data is not protected well enough or have the impression that your data is being abused, please contact us via [info \(at\) polyfern.nl](mailto:info@polyfern.nl)