



The project can only start after authorized approval of the commissioner and by signing the offer. This includes both approval of the financial aspects as well as the content of the offer.

On this offer *The New Rules 2011 (Legal relationship client - architect, engineer and consultant)* apply, as published by the Royal Institute of Dutch Architects and NL Ingenieurs (Brand Association of consultancy and management firms and firms of consulting engineers). If desired we can provide these regulations digitally. The general terms and conditions as presented in this offer are based on these regulations.

In the fee, costs-calculations and production of technical drawings are not included.

If the plan and / or design needs to be adjusted during the process, all extra effort will be declared according to the hourly rate as mentioned in this offer and based on agreement. Except when mentioned otherwise in the offer.

Conflicts as a result of, or regarding this project shall be settled by arbitration, according to the regulations of the Court of Arbitration for the Building Industry, such as these are in force on the day on which the dispute has been brought up, and such with the exclusion of the civil court. The Dutch law applies to the commission / project.

We assume that, if applicable, recent digital maps including trees, cables, infrastructure, elevation contours, buildings and other relevant issues will be provided by the commissioner in CAD file format.

This offer does not include cost-calculations, calculations regarding daylight and energy efficiency, technical drawings or physically mapping of the plan area.

This offer and the planning included is only valid if there are no delays in the proposed planning and process. Delays can lead to extra costs and an increase of the fee. If delay occurs, this will be discussed with the commissioner as well as the financial and planning consequences.

On this offer the VAT percentage of 21% is applied as determined by the Dutch Ministry of Economical Affairs. Changes in these regulations can have their effect on the total costs / fee of the offer during the project.

During the project, we will declare the expenses on a monthly base, specified according to the offer. Payment is requested to be done within 15 days.

The deliverables as specified in the offer will be provided digitally to the commissioner. All products as produced by Polyfern are and remain the intellectual property of Polyfern. Illustrative materials (such as maps, drawings, schemes) will be provided as flattened files (e.g. JPG or PDF). Source files will not or cannot be provided.

The offer is valid for one month after the date as indicated on the first page.